

**Minutes of the  
Regular Meeting of the Council  
Of the Town Of Castor  
Held Monday, November 14, 2016  
Council Chambers, Castor Town Hall  
Castor, Alberta**

The meeting was called to order at 7:00 p.m. by Mayor Garry DeVloo.

**Councillors in Attendance:**

Lonny Nelner, Brenda Wismer, Tony Nichols Rod Zinger, and Richard Elhard.

**Absent:**

Travis Ryan

**Also in Attendance:**

Sandi Jackson – C.A.O.  
Arjan Van Hienen – Foreman  
Sargent Darcy McGunigal - RCMP

**Agenda:**

**255/16 MOTION:** Councillor Nichols that the agenda be approved with an addition.

CARRIED

**Delegation:**

Sargent Darcy McGunigal attended the Council meeting to give his quarterly report.

- Traffic safety priority – traffic ticketing is slightly under that of last year. Monitoring secondary highways.
- Property crime reduction – the past 6 months has proven to be inconsistent.
- Urged that we avoid targeting ourselves as “easy targets”. Encouraged everyone to “lock up”.
- Community policing priority – positive ticketing program launched this year in partnership with local sponsorship. It was aimed at positive behavior in area youth.
- Police partners appreciation night was held last month.
- DARE has not been launched in the schools yet this season as there is currently no trainer in the area.
- Brittany Hasty new corporal at the Coronation Detachment. New casual employee, Cindy Nelner will be filling in for Billie Jo and Laurie.

*Sargent McGunigal left the meeting at 7:20pm.*

**Minutes:**

Council reviewed the minutes of the October 24, 2016 regular Meeting of Council and the Organizational meeting. One error was noted and corrected in the Organizational Minutes.

**256/16 MOTION:** Councillor Zinger that the Minutes of the October 24, 2016 Regular meeting of Council be approved.

CARRIED

**257/16 MOTION:** Councillor Elhard that the Minutes of the October 24, 2016 Organizational meeting of Council be approved.

CARRIED

**Accounts:** The Lists of Accounts were presented to Council for payment.

**258/16 MOTION:** Councillor Nichols that Account numbers 20818 to 20877 be approved for payment and that the list of Accounts be marked Schedule “A” and attached to these minutes of Council.

CARRIED

**Cash Statement:** Council was presented with the Cash Statement for the month of October 31, 2016. We have seen the majority of the gas system expenses come through as well as the infrastructure project expenses. We are still waiting for grant funding for the infrastructure project.

**259/16 MOTION:** Councillor Nelner that the cash statement ending October 31, 2016 be approved as presented.

CARRIED

**Budget Comparison:** The Budget comparison to Month Ending October 31, 2016 was presented to Council for information.

**260/16 MOTION:** Councillor Zinger that the Budget Comparison for the month ending October 31, 2016 be accepted as information.

CARRIED

**Correspondence:**

**Family Violence Month:** A request was received from the Family Violence Awareness campaign to declare November “Family Violence Awareness Month” in the Town of Castor.

**261/16 MOTION:** Councillor Nichols that the month of November be declared “Family Violence Awareness Month” in the Town of Castor.

CARRIED

**Gas Alberta – Annual Meeting:**

An invitation was received by Council to attend the Gas Alberta Inc. Annual Meeting. If a member of Council cannot attend, we may send our proxy with Al Dietz.

**262/16 MOTION:** Councillor Zinger that the Town of Castor appoint Al Dietz as our Proxyholder.  
CARRIED

**Old Business:**

Town Banking: The C.A.O. presented Council with the banking proposal comparisons. Council discussed the two proposals at length.

**263/16 MOTION:** Councillor Elhard that the Town of Castor continue to use the ATB Financial for our banking services.

CARRIED

Environmental Report: Council received the environmental report from Ridgeline for groundwater monitoring and Investigation at the “Old Home Hardware Site” The C.A.O. also presented Council with an updated Management Plan. Alberta has requested the report plus the management plan by the end of November.

**264/16 MOTION:** Councillor Nichols that the updated Management Plan be approved and sent to Alberta Environment with the Ground Water Monitoring Report.

CARRIED

Ambulance Radio  
Equipment Agreements:

The C.A.O. presented Council with the Agreement to Purchase and the Operating Agreement for the Ambulance Radio Equipment.

**265/16 MOTION:** Councillor Elhard that the Agreement to Purchase Ambulance Radio Equipment be approved as presented.

CARRIED

**266/16 MOTION:** Councillor Wismer that the Operating Agreement for the Ambulance Radio Equipment be approved as presented.

CARRIED

Coal Mine – Task  
Force Report:

The C.A.O. reported that a meeting has been set up with a group from Moffat County, Colorado to discuss coal community issues – including both retention and transition/diversification opportunities. The meeting is being held this evening in Sherwood Park.

Presented for Council’s information.

**New Business:**

Recreation Report: Deputy Mayor Elhard was called upon to present the Recreation Board Report.

- Overview on the roles and responsibilities of the Recreation Board was presented to the Board.
- Complaints have been received about 3 C's concerning the website and scheduling.
- Skating Instructors remunerations have been set.
- Arena renovations – will proceed with the windows on the inside door and the tin on the outside of the door area.
- The Elks gave donations of \$1,000.00 to arena; \$1,000.00 to pool; \$1,000.00 to ball diamonds.
- Basketball program – 13 kids have registered.
- Hockey School – different fees will be discussed – ice time will not be charged.
- Marty Rowland offered to provide a Spine Board/AED/No Smoking Signs from the Fire Department.
- Aaron Compton resigned, a new member will be sought.
- County has approved up to \$50.00 for an individual and up to \$500.00/team for people going to Provincials.

Staff Christmas Hours:

As per the Town of Castor Employee Manual, employees are given three STAT holidays at Christmas. Since two of the normal STATs fall on the weekend it was proposed to Council that the office and public works department be closed Monday, December 26 and Tuesday, December 27. The third STAT can be taken on either December 23 or 28, employees individual choice, providing that there is employees available each of these two days.

**267/16 MOTION:** Councillor Nelner that the Town Office and the Public Works Department close December 26 and 27, allowing employees to take their 3<sup>rd</sup> STAT day on either December 23 or 28 providing the office and public works department is able to be open on December 23 and 28.

CARRIED

Federation of Gas  
Co-ops – Resolutions:

The C.A.O. informed Council of the resolutions being put forward at the Federation of Gas Co-ops Convention. Robert Pilsworth will go to support the resolutions on behalf of the Town of Castor.

Multi-Year Capital  
Plan:

The Town of Castor's 2017 to 2023 Multi-Year Capital Plan was presented to Council for approval.

**268/16 MOTION:** Councillor Nichols that the Multi-Year Capital Plan be approved as presented.

CARRIED

Maintenance Agreement

Paintearth Lodge: Council was presented with the Financial Maintenance Agreement between the Castor and District Housing Authority and the Town of Castor.

**269/16 MOTION:** Councillor Nelner that the Financial Maintenance Agreement with the Castor and District Housing Authority be approved as presented.

CARRIED

Equalized Assessment: The 2017 Equalized Assessment was received by Council. The report shows the Equalized Assessment increasing by 285,225.

Presented for Councils information.

Infrastructure Project: Contract C tenders have been opened and presented to Council. The Town's Engineer has summarized the tenders and is recommending that Wally's Backhoe Service Ltd. of Stettler be awarded the work for Contract C – West Water Main in the amount of \$471,900.00, excluding GST.

**270/16 MOTION:** Councillor Elhard that the Town of Castor award the tender for Contract C – West Water Main in the amount of \$471,900, excluding GST to Wally's Backhoe Service Ltd.

CARRIED

**Committee Reports:**

Councillor Nelner:

- Attended the Palliser November General Meeting. Requisitions were presented. Requisitions will go up 2%. Solar presentation was given at the meeting.
- Fire Department brought in \$250.00 in cash for the food bank plus food donations from the haunted house.

Councillor Elhard:

- Asked about the status on removal of trees.

Foreman:

- Trees on 51 are now completely removed.
- The west RMO project is completed. The new station is running well.
- Alarm systems are not working properly. Weston is looking into the situation with a couple of electricians.

C.A.O.:

- The lawsuit regarding the sewer line has been withdrawn.
- ATCO has invited the staff and Council to supper on December 12 just before the Council meeting.

Mayor DeVloo:

- Talked to the motel owner about marketing his business.

**In Camera Session:**

Council moved to an in camera session to discuss a land issue.

**271/16 MOTION:** Councillor Wismer to move to an in camera session to discuss a land issue.

CARRIED

*Council moved to an in camera session at 8:52pm.*

**272/16 MOTION:** Councillor Nichols to return to the Regular meeting of Council.

CARRIED

*Council returned to the regular meeting 9:32pm.*

**273/16 MOTION:** Councillor Nelner that the Town make an offer on the property discussed in camera of up to \$300,000.00.

CARRIED

**274/16 MOTION:** Councillor Elhard that the Railway Wye be sold to Rob Hill.

CARRIED

Adjournment:

**275/16 MOTION:** Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:35pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER