

Sargent McGunigal left the meeting at 7:23pm.

Geoffrey Schulmeister from ISL Engineering presented the Water Master Plan to Council.

- He went over our existing conditions based on testing that was performed in 2016.
- Options for future work were offered, however, this is just for the water system. Sewer, roads, curb, and sidewalks should also be considered before making a concrete plan.
- Mayor Elhard thanked Mr. Schulmeister for his presentation.

Mr. Schulmeister left the meeting at 8:05pm.

Minutes:

Council reviewed the minutes of the January 22, 2018 Regular Meeting of Council.

027/18 MOTION: Councillor Nichols that the Minutes of the January 22, 2018 Regular meeting of Council be approved.

CARRIED

Accounts:

The Lists of Accounts was presented to Council for payment.

028/18 MOTION: Councillor Ryan that Account numbers 22665 to 22736 be approved for payment and that the list of Accounts be marked Schedule "A" and attached to these minutes of Council.

CARRIED

Cash Statement:

Council was presented with the Cash Statements for Months ending December 31, 2017 and January 31, 2018.

29/18 MOTION: Councillor Zinger that the Cash Statements for months ending December 31, and January 31 be approved as presented.

CARRIED

Correspondence:

Spring Municipal
Leaders Caucus:

Registration is now open for the Spring Leaders' Caucus, March 14 and 15 in Edmonton. The caucus is open to Mayors, Councillors and senior administration. Any interested Councillors will let the C.A.O. know if they wish to attend.

Old Business:

Working Alone Policy:

An updated "Working Alone Policy" was brought to Council for approval.

030/18 MOTION: Councillor Nichols that the Working Alone Policy be approved as presented.

CARRIED

New Business:

Recreation Board Report: Councillor Ryan provided Council with report from the Recreation Board as follows:

- Board Code of Conduct, By-Laws and Terms of Reference have been developed and are being revised for the next meeting.
- The position for the Arena Manager/Golf Course Greens Keeper is still open; 3 applications have been received to date.
- OHS was in Castor and inspected the arena on January 23, 2018. They requested a Hazard Assessment for the Plant Room and an Emergency Response Plan; these documents were delivered to OHS on January 31, 2018 and we are now deemed to be in compliance.
- Ball registration will take place from February 20-23, 2018.
- Softball clinics are booked and baseball clinics are in the process of being booked for the spring.
- The New Year's Event raised \$4,467.61 after expenses; in addition to this amount, a \$1000 donation was received from Chireen Chick Professional Corporation.

031/18 MOTION: Councillor Wismer that the Town of Castor approve the 2018 Ball Fees and Pool Rates as presented.

CARRIED

032/18 MOTION: Councillor Zinger that the Town of Castor approve hiring the services of Ross Environmental Inc. to complete the asbestos abatement at the arena.

CARRIED

SMRWSC 2018 Budget: Council reviewed the SMRWSC 2018 Budget.

033/18 MOTION: Councillor Ryan that the Town of Castor ratify the SMRWSC 2018 budget as presented.

CARRIED

**Municipal Property
Consultants:**

The Service contract for Municipal Property Consultants (2009) Ltd. was presented to Council for approval. The assessment contract will run until 2021.

034/18 MOTION: Councillor Nichols that the Service contract between the Town of Castor and Municipal Property Consultants (2009) Ltd. be approved as presented.

CARRIED

ByLaw 1053

Amending Bylaw: A By Law to amend Land Use Bylaw 2006 was presented to Council for first reading. This Bylaw will require a public hearing. The earliest Council meeting to hold a public hearing at would be March 12, 2018 at 6:30pm.

035/18 MOTION: Councillor Ryan that ByLaw Number 1053 be Introduced and Read a First Time this 12th Day of February, 2018.

CARRIED

036/18 MOTION: Councillor Zinger to hold a public hearing on March 12, 2018 at 6:45pm in the Council Chambers.

CARRIED

Hours of Work
Averaging
Agreement:

The C.A.O. brought forward an “Hours of Work Averaging Agreement” for approval. This agreement would enable more flexibility in scheduling staff.

037/18 MOTION: Councillor Kilner that the “Hours of Work Averaging Agreement” be approved as presented.

CARRIED

Option Pay Credit
Card Payments:

This is an on-line credit card processing solution that would allow the Town to accept credit cards as no cost to us. The cost for using the card would go to the customer.

038/18 MOTION: Councillor Ryan that the on-line credit card processing service be approved for use at the Town Office.

CARRIED

2018 Assessment: Council was presented with the assessment for the 2018 tax year. The Town’s assessment went down overall once the power and pipe assessment was figured in.

Committee Reports:

Assist. Foreman:

- The Town experienced a water main break on 52nd Avenue this past weekend. The leak has been repaired and production is back up.

C.A.O.

- The forms have been signed to accept fish in our pond, however, we have not yet been cleared for stock – we are still waiting for the Province to approve us.
- Harold has now completed his “Safety Auditors Certificate”.
- Attended a meeting with EC911 C.E.O. and their radio programmer, Communications Group representatives and Marty Rowland. We received

the radio codes for our Hwy. 12 Group radios. The new set up will require panel boxes at EC911 in Wainwright at the cost of the Hwy. 12 Group.

Mayor Elhard:

- Updated Council on the Doctor Recruitment progress.

In Camera Session:

Council moved to an in camera session to discuss Fire Department Staffing.

039/18MOTION: Councillor Zinger to move to an in camera session to discuss Fire Department Staffing.

CARRIED

Council moved to an in camera session at 8:48pm.

040/18 MOTION: Councillor Kilner to return to the Regular meeting of Council.

CARRIED

Council returned to the regular meeting at 9:10pm.

Adjournment:

0041/18 MOTION: Councilor Wismer that the meeting be adjourned.

CARRIED

The meeting adjourned at 9:12pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER